



A mid-sized and successful roofing company located in London, Ontario since 1976 Residential Shingle and Commercial Flat divisions offer a complete roofing service. Our applications include both traditional and specialty items for sloped roofs, as well as various roof systems for flat and low slope applications  
Currently accepting applications for all positions including entry level  
Courtney Roofing Ltd. welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process  
We welcome applications from Canadian Forces Reservists – leaves of absence available  
These are good jobs for serious people.

### **Flat Roofing Crew Member:**

- new construction, re-roofing, repairs
- commercial, industrial, residential
- conventional built-up systems, modified roofing systems, single-ply sheet membrane roofing systems, etc
- specializing in TPO applications

### **Shingling Crew Member:**

- Shingle Subcontractors also wanted
- new construction, re-roofing, repairs
- commercial, residential, institutional
- shingled roofs - asphalt, fiberglass, metal, cedar, slate, etc
- repair or replace roofing systems

### **Full-time positions:**

- physically demanding, at heights, outside work
- good pay, steady work
- in-house training
- health and safety program
- opportunities for development and advancement

### **Qualifications:**

- completion of high school an asset
- 3 – 5 years experience
- speak, write, read English
- weight handling up to 45kg (100lbs)
- own tools/equipment: safety equipment/gear, steel-toed safety boots, hard hat, safety glasses/goggles, and safety harness
- valid Ontario Driver's License with clean abstract an asset

We offer a comprehensive compensation package. These are excellent opportunities for the right people.

Although we appreciate all applications, only those candidates selected for an interview will be contacted.

**To apply** please see *Applying for a Position* on page 2.



## **APPLYING FOR A POSITION**

You must fill out a handwritten application – this is your first step to getting an interview

- Applications accepted **Mon – Fri at 7:00 am only!**

### **Best Advice:**

- **Call first** - 519-652-6859 ext 822 - to let Jim Courtney know you are on your way
- Arrive 7:00 am
- Meet Jim Courtney
- Fill out handwritten application, **bring your resume**
- Brief discussion with Jim
  - Do you qualify for a First Interview?
- Interviews held Tuesdays

### **First Interview:**

- Two interviewers – when possible
- List of standard questions
- You will be scored out of 100
- Your name, position and score will be entered into our database

### **Second Interview: (if qualified)**

- With Jim and Supervisor
- References will be required

### **Third Interview: (if selected)**

- With Jim
- Generally the Hiring Interview

### **Contact Information:**

**Contact Name:** Jim Courtney

**Mail:** 300 Exeter Rd. Box 273, Station B, London, ON N6A 4V8

**Location:** 300 Exeter Rd. London (Just West of White Oak Road)

**Phone:** between 7am and 5pm: (519) 652-6859 ext 822

**Fax:** (519) 652-6638

**E-mail:** [hr@courtneyroofing.com](mailto:hr@courtneyroofing.com)

**CAREER OPPORTUNITIES ARE AVAILABLE**